

Outwood Primary Academy Kirkhamgate Brandy Carr Road, Kirkhamgate, Wakefield, West Yorkshire, WF2 0RS Tel: +44(0)1924 907436

Web: www.kirkhamgate.outwood.com

Chief Executive Principal, Primary: Mr Lee Wilson Head of School: Lisa Cooke

Monday, 4th July, 2022

Dear Parents/Carers of Reception class pupils,

It is that time of year again when we finalise our plans for the new academic year.

I am pleased to inform you that next year your child's YI class teacher will be Mrs Rebecca Hale (formerly Miss Wood).

There will be a transition morning on Thursday 14<sup>th</sup> July, where your child will visit their new class to work with their new teacher. They will spend the morning together, becoming familiar with both the classroom and the staff.

If you have any questions regarding this transition process, please speak to your current class teacher who will be happy to help.

Kind regards,

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Mrs Cooke Head of School

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649.

Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WFI 2PF.

VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.