

**Outwood Primary Academy Kirkhamgate** Brandy Carr Road, Kirkhamgate, Wakefield, West Yorkshire, WF2 0RS Tel: +44(0)1924 907436

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Chief Executive Principal, Primary: Mr Lee Wilson Head of School: Lisa Cooke

Monday, 4th July, 2022

Dear Parents/Carers of Nursery pupils,

It is that time of year again when we finalise our plans for the new academic year.

I am pleased to inform you that next year your Reception child's class teacher will be Miss Victoria Sunderland.

There will be a transition morning on Thursday 14<sup>th</sup> July, where your child will visit their new class to work with their new teacher. They will spend the morning together, becoming familiar with both the classroom and the staff.

If you have any questions regarding this transition process, please speak to your current class teacher who will be happy to help.

Kind regards,

l. looke

Mrs Cooke Head of School

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Children First